

Minutes of the 36th EFOSA General Assembly Meeting.

Thursday June 2nd, 2005, 15.00 – 19.00 hours RAI-Congress Centre, room A, Amsterdam, the Netherlands

Attendance

The meeting was attended by 26 member participants from 17 countries. 3 guests/observers from 3 countries, one observer from the FEO and the EOS, the same person also EOS co-opted member of the EFOSA Council. The attendance list is enclosed as part of these minutes.

01. Opening

The office-holding EFOSA President, Frans van der Linden, the Netherlands warmly welcomed the delegates and guests of the 36th EFOSA General Assembly Meeting and opened it at 15.30. In order to introduce the delegates the EFOSA Secretary Lars Medin, by tradition, called upon each delegate.

The President expressed many thanks to the Dutch Association of Orthodontists (DMO), for hosting the Get Together Party after the Meeting.

02. Apologies for absence

The Secretary reported that Denmark Serbia-Montenegro, Slovakia and Slovenia had sent apologies for absence. Ireland, Hungary, Latvia and Malta have not answered the invitation to attend the GA meeting. Austria, Iceland and Estonia had posted representatives who didn't attend.

03. Changes in and amendments to the agenda

The agenda was approved with the addition of Point 11 A: Election of two financial auditors for two years. It was also decided to discuss points 19, 22 and 23 after point 10.

It was evident that Portugal didn't received the sent out material to the meeting. This year everything had been delivered as attachments via e-mail.

04. Minutes of the 35th General Assembly Meeting of June 6th, 2004, Aarhus, Denmark

The minutes of the 35th EFOSA General Assembly Meeting were approved unanimously without changes.

05. Correspondence

The Secretary and the President reported from correspondence with Austria, Luxembourg and Spain. Since last year Orthodontics has become an officially recognized specialty in Luxembourg who now can apply for active membership. Austria has reported a move in recognition. There is Dental Chambers underway. Spain reports no move at all. The problem is that the General Practitioners are against.

06. EFOSA Semi-annual report

The purpose of the Semi-annual report from the Council is to give the Member Organizations continuous information about the activities of EFOSA.

The President asked for comments and changes in order to make the report better.

Next Semi-annual report will appear in the beginning of 2006.

07. Country reports

The president informed the Assembly that each member organization has the obligation to deliver a country report. The Council has decided that this should be done before November 1st each year. 20 out of 22 countries has delivered Country Reports 2004.

To make it easier for the member associations and also get appropriate information the report has a special structure which will be further improved this year.

Every four years the EFOSA Questionnaire will be updated and included in the Country report.

08. Report of the Secretary

Dear representatives of the EFOSA member organizations, dear guests, dear observers, dear colleagues.

This has been my third year as EFOSA Secretary. I also serve as President of the Swedish Association of Orthodontists and the Angle Society of Europe.

EFOSA former President Wolfgang Schmiedel has since last year taken care of the website and the roster. Both are excellent and very useful. Material on the web like minutes from meetings, agendas and reports will in the future be hidden to public by a password. For the member organizations this password will be "Europe". Some of our members have problems with telephone numbers and e-mail addresses in the roster which is public at the moment. The Secretary will in the future be responsible for the web-site and get it updated frequently.

As Secretary of the EFOSA I have been in contact with the member organizations concerning the “Country reports”, “Semi-annual report”, “Questionnaires” and “Requirements for orthodontic specialists. I have also together with Frans written letters to authorities in Austria and Luxembourg concerning the accreditation of Orthodontics as a dental specialty in these countries respectively.

I have assisted the President in preparing the agendas for the Council and General Assembly Meetings and also discussed with him and the other Council Members the Semi-annual report. 4 out of the ten new EU countries have not answered the invitation to participate as Guest/Observer in this meeting. 20 out of 22 countries have sent in a country report which is available on the web. 12 out of 22 countries have replied to questions concerning Requirements to become a specialist in orthodontics and requirements to become a postgraduate training centre in Orthodontics.

In the future I hope that all parts of the organization even the subcommittees will report continuously to the Council about their activities and that the Council can report to you accordingly in order to keep “the EFOSA” a well informed organization.

The EFOSA web-site will be the main instrument to reach this goal.

Lars Medin

09. Information from the Council

There is no more information from the Council than sent out before the meeting.

10. Election of Website master / Assistant to the Secretary

It was decided on the proposal of the Council to elect Frank de Winter, the Netherlands as EFOSA Website master/Assistant to the Secretary.

19. Report of the EFOSA “Ethics Committee” (Chris Kettler) / Discussion / Resolution

Chris Kettler made an introduction to the sent out written report from the Committee. He focused especially on the need for “Whistle blowers”.

Bart Vande Vannet, Belgium, Tor Torbjørnsen, Norway and Petros Kokkinos, Cyprus commented.

After changes in points 6 and 9 the General Assembly voted for the report. (10 votes for the report and 1 abstention)

The Subcommittee consisting of Chris Kettler, chairman, Michael Kalavritinos, and Uli Fellner was dissolved. The President expressed many thanks to the to the

subcommittee for their dedicated work with the report “Code of Ethical Practice and Professional Conduct”

22. Nomination of Frank de Winter as chairman of the “Quality Working Group”

Frank de Winter was unanimously elected chairman of the “Quality Working Group”. The President expressed many thanks to the former chairman Claude Bourdillat-Mikol who still is a member of the subcommittee.

23. Report of the EFOSA “Quality Working Group” (Frank de Winter)

Frank de Winter presented the sent out report of the “Quality Working Group” and proposed to the EFOSA General Assembly to set up an Internet-based system for self assessment (SAS). Chris Kettler, Tor Torjörnsen and Claude Bourdillat-Mikol commented. One of the most important tasks of the EFOSA is to improve quality.

The General Assembly decided to start a Self Assessment System (11 votes for and no votes against)

The Committee also proposed a web site Newsletter. Wolfgang Schmiedel commented upon the costs.

The General Assembly decided to have a Newsletter. (10 votes for and 1 abstention)

The costs for the proposed activities are calculated to € 22.000 the first year (2005) and € 7.500 year two (2006).

There is also a possibility to have a fee when using the systems. Chris Kettler wanted to have this as a free service to all members in the EFOSA countries.

11. Report of the Treasurer. Status of Account / Resources

Dear colleagues, dear delegates,

I have been the EFOSA treasurer for the third year.

I am part of the Quality Committee of EFOSA.

I am the General Secretary of the French Syndicat of Specialists in Orthodontia,

And also I am the Chairwoman of the Nurses Program during the next Word Congress (6è IOC) that will take place next September in PARIS, I hope all of you will come and assist to this exceptional event!

According to our new financial statement, the Annual Financial report have to go until the end of March, so this report is ended in 2005, 31 March.

I sent all the pieces needed to the auditors on time before this general Assembly: Frank de WINTER and Michaelis KALAVRITINOS

I bought with me the new Annual report, and you can consult it at this desk.

BANK ACCOUNTS

Since 2003, the EFOSA's found were sited in a French Bank called: "Caisse d'Epargne"

We have three bank account:

An average bank account to pay the current expenses (Council, Reports, Questionnaire Account Supervisor, etc...).

I can pay by check or by wire the expenses:

The expenses (internet site, AG expenses, secretary, council expenses, questionnaire, etc; were: 20 022, 33 €

Meanwhile, the entries (countries fees) were: 24 893,33 €

So we saved this year: 4870, 62 €

At the end of MARCH, 2005, the current bank account was: 6959,77 €

A saving account called " Livret A", the money is available at any time, the interests are 2,25%. If some more money is needed, it is easy to transfer the funds from this "Livret A" to the bank account without any charge.

At the end of March 2005, the amount on this account was: 25 154, 77 €

A saving account with better interests: called" Parts Sociales from the Caisse d'Epargne.

This saving account serves more % interests.(about 3,5%)

The money is stopped for one year, the birthday each year is March.

For the moment we do not need this amount, so it is left for one more year .

We could have the possibility to save more money (About 5,5%) BUT the money have to be stopped for 3 to 4 years.

At the end of March 2004, the amount on this account is 10100 €

The profit on sale of security of dividends was: 716, 58 €, wired to the bank account

So at the end of March 2004 EFOSA owns: 42 213,85

EXPENSES (you can see the expenses in the schedule)

The cost for the internet site was : 3779 , 82 €

The bank fees (costs for bank transfert) was: 252,15 €

The administrative costs were: 681, 45 €

The expenses for General Assembly in Denmark were: 1458,95 €

The fees for questionnaire (elaboration and software) were: 4211,85 €

The expenses for the Council Meetings:

- *meeting in Aarhus, preparing the AG*
- *the traditional meeting in Paris in November took place in the SSFODF office, so it was free.*
- *the council had another meeting in London in February: 461,16 €*

The council expenses were: 6832, 23 € (we had three meeting, Aarhus, Paris, London, so three travels per person)

PAYMENTS

For 2004, at that time, a few countries have not paid their annual fees on time: may I ask them to pay quickly.

I sent a reminder to these countries and ask them to check.

The annual fees for 2004/ 2005 gave to EFOSA: 24 893,33 € (last year 16 978,70 euro's, because some countries paid their fees after the last AG)

In order to minimise the bank fees, the countries were kindly asked better to pay by transferring the funds from bank to bank:

IBAN : FR76 1786 5006 0008 2752 9320 148

Swift code (BIC): CEPAFRPP786

Name: EFOSA (Mrs. BOURDILLAT MIKOL Claude)

I have to say that it is very difficult to know which country have paid by wire if this information is NOT indicated clearly, written in the wire , I insist to ask you this effort, in order to minimise the time I spend searching the paying country!

However, it is still possible to pay by bank check, but it cost more bank fees.

At that time, it is not possible to pay by internet.

ANNUAL FEES PROPOSAL

I propose that the annual fees remind the same; except if we need more money for the committees.

It was decided that the East countries will pay 50% of the fees of the moment.

Thank you very much for your attention!

Should you have any questions, please feel free to ask me!

Dr Claude BOURDILLAT-MIKOL

Treasurer

11 A. Election of two financial auditors for two years

Chris Kettler, UK and Alexandros Kokkas, Greece were elected financial auditors for two years, 2005-06 and 2006-07.

12. Report of the Auditors / Resolution

The Financial Auditors, Michael Kalavritinos, Greece and Frank de Winter, The Netherlands reported that they had done a throughout examination of all financial transactions from April 1, 2004 trough March 31, 2005 and found all documents complete, well kept and in proper order. Therefore they recommended the General Assembly to approve the financial report from the Treasurer.

The General Assembly decided to approve the EFOSA Financial Report of the Treasurer during the period April 1st, 2004 to March 31st, 2005.

The report of the Financial Auditors is enclosed as a part of this report. The financial statements of the accounts in detail were included in the material sent to the delegates before the meeting.

13. Special temporary conditions for new European Union Countries

In the General Assembly of June 2004 was decided that new members from Eastern European Countries, which entered the EU in 2004, have to pay only 50 % of the standard fee during the first four years

It has been brought to the attention of the Council that the Orthodontic Specialists Associations in these countries do not contain 70 % of those specialists who are registered as such. (See art 1.1 of the Bylaws)

To facilitate the procedure to become a member of EFOSA the Council proposes to accept that in the year 2005 40 %, 2006 50 %, 2007 60 % and in 2008 the officially required 70 % of registered specialists are incorporated in the National Association. The Secretary reported that Cyprus, Hungary and Latvia had not answered the Questionnaire. Malta has not so far due to lack of contact person and address got the Questionnaire. The General Assembly voted in favour of the proposal of the Council (10 votes for and 1 abstention)

14. Applications for membership: Belgium, Cyprus, Estonia, Lithuania, Luxembourg and Poland.

The Council proposes that Spain will get observer status as the time limit has run out for Provisional Membership. Orthodontics is not a recognized specialty in Spain. Juan Carlos Palma, Spain commented that the general practitioners in Spain are against.

The General Assembly decided to transfer Spain to Observer (9 votes for and 1 against, 1 abstention)

The Council has decided to propose to the GAM to make Belgium, Cyprus and Poland active members of EFOSA.

The General Assembly decided unanimously to make Belgium, Cyprus and Poland Active Members of the EFOSA.

Estonia, Lithuania and Luxembourg have not yet provided applications.

Austria is still working on an official recognition of the specialty.

15. Relations with the EOS

The President reported that the relations with EOS are good. EOS has a co-opted member (Roberto Martina) of the EFOSA Council and vice versa.

The "Forum Meeting", a joint information meeting for the orthodontic societies between EFOSA, EOS and FEO will be held June 3rd, 2005 at 09.00 hours.

16. Relations with the FEO

The President reported that the relations with the FEO are good. At present Roberto Martina serve as FEO President. A document concerning "Tasks and responsibilities of

EFOSA, EOS and FEO” has been worked out and agreed upon by the Presidents respectively.

17. New draft of “Tasks and Responsibilities of EFOSA / EOS / FEO”

The presidents of the three organizations have agreed upon a new draft of “Tasks and responsibilities of EFOSA/EOS/FEO”. The Councils respectively should now approve the new draft. The EFOSA Council has decided to approve the new draft, which was handed out at the beginning of the meeting, and proposes to the General Assembly to decide about it.

The General Assembly decided unanimously to accept the new draft of “Tasks and responsibilities of EFOSA/EOS/FEO”

18. Role and status of “Forum Meeting”

Minutes of the 2004 Forum Meeting are available on the EOS web site and have been copied and sent out to the EFOSA members by the Secretary. It has earlier been decided that the three organizations EFOSA, EOS and FEO will host the Forum Meeting. 2003 was EFOSA, 2004 FEO, which means that this year will EOS host the meeting.

The Council has also discussed the future existence of the “Forum Meeting” as the same information and almost the same people attend the EFOSA General Assembly Meeting and the Forum Meeting and will propose to the other two organizations to discontinue.

Wolfgang Schmiedel, Stefan Affholter and Milan Kaminek commented upon the need for the “Forum Meeting” as an informal source of information. Maybe it could be possible to have an unlimited number of observers at the EFOSA General Assembly Meetings.

The General Assembly decided to accept the proposal of the Council to discontinue the Forum Meeting.

20. Report of the EFOSA Committee “Orthodontic Training Programs and Examinations” (Francesca Miotti)

Francesca Miotti reported that 12 countries out of 22 possible had answered the request concerning requirements to be a specialist and requirements to be accredited to run a postgraduate program in the different EU countries.

21. EFOSA Questionnaire sent to all Orthodontic Training Centers in the EU Countries

Francesca Miotti reported on the low answering rate on the Questionnaire sent to all training institutions. About 40 answers out of 240 possible.

It has been decided to send out a reduced Questionnaire with about 10-20 questions to answer.

24. Report of the EFOSA Committee “European Health Insurances“ (Giuliano Maino)

The Committee has been asked to collect information about the different systems of “Health Insurances” in the member countries.

25. WFO: 6th International Orthodontic Convention 2005, Paris. Poster presentation

Frans van der Linden had looked at the different possibilities to present the “Orthodontic facts” about the EFOSA member countries. The posters will be topic oriented instead of country oriented.

There is a need for about 6 posters with updated information. The members were asked to deliver updated information to Frans van der Linden before the end of June.

26. EFOSA Web site

The web site has been handled by Wolfgang Schmiedel during the last year. Frank de Winter will in the future be responsible for the web site and get information about the activities inside the Federation from the Secretary.

Some parts of the web site will be protected by a password (EUROPE) only available for members and another part will be kept for the Council.

27. Changes in the Constitution and Bylaws regarding “Voting Procedures”

Frans van der Linden explained the options in the sent out document concerning “Voting procedures”, modified to the procedures in the EU and also commented upon the need for changes in the Constitution and the Bylaws. The number of votes can be reliant on the population, the number of specialists or the number of members paid for.

Today, each active member has one vote independent of the size of the country and the number of specialist.

Stefan Affholter, Uli Fellner, Carlos Silva and Milan Kaminek commented on the proposals and pointed out that the Federation should try to come to decisions which can

be accepted by all member. So far there has been no problem with the existing voting system.

There was also a proposal from the Council to take out French as an official language in the Constitution. The General Assembly decided (12 votes for, 1 against and 1 abstention) to decide upon a change in the Constitution and Bylaws along the lines proposed by the Council.

28. Any other business

There were no any other business to deal with

29. Date and venue of the next meeting

The next General Assembly Meeting will be held in Vienna, Austria on Tuesday, July 4th, 2006. (The day before the EOS Congress).

The Secretary proposes that the meeting starts at 09.00 and includes coffee breaks and a common lunch for the delegates. The meeting will end during the afternoon. In the evening there will be the traditional "Get together party"

25. Closing

The President Frans van der Linden thanked all delegates for their contributions and closed the Meeting at 18.45 hours. On behalf of the Dutch colleagues he invited all delegates to the Get Together Party at Restaurant "de Halvemaan"

Lars Medin