

## **Minutes of the 37th EFOSA General Assembly Meeting**

Tuesday, July 4th, 2006, 09.00 – 15.30 hours (including lunch at the Demel)

Gartensaal in the Hofburg

Vienna, Austria

### **Attendance**

30 member participants attended the meeting from 22 countries. 6 guests/observers from 6 countries and one observer from each the FEO and the EOS were present. The attendance list is enclosed as part of these minutes.

### **01. Opening**

The office-holding EFOSA President, Frans van der Linden, the Netherlands warmly welcomed the delegates and guests of the 37th EFOSA General Assembly Meeting and opened it at 09.15. The delegates and guests/observers introduced themselves.

The President expressed many thanks to the Association of Austrian Orthodontists (VÖK), for hosting the successful “Get Together Party” at the Mumok Lounge in the Museum of Modern Art last night.

### **02. Apologies for absence**

The Secretary reported that Lithuania had sent apologies for absence but was still represented. Hungary, Latvia and Malta have not answered the invitation to attend the GA meeting.

### **03. Changes in and amendments to the agenda**

The agenda was approved.

It was decided to move point 10 to come after point 13 and to move point 20 to come after point 22.

### **04. Minutes of the 36th General Assembly Meeting of June 2nd, 2005, Amsterdam, the Netherlands**

The minutes of the 36th EFOSA General Assembly Meeting were approved unanimously without changes.

### **05. Correspondence**

Cyprus, Ireland, Italy, Luxembourg have reported about the election of a new board.

Switzerland has reported of a new treaty with the EU that qualifies to become active member of the EFOSA

## **06. EFOSA Semi-annual report**

The purpose of the Semi-annual report from the Council is to give the Member Organizations continuous information about the activities of EFOSA.

The President asked for comments and changes in order to make the report better.

Alexandros Kokkas, Greece and Wolfgang Schmiedel, Germany was in favour of a "Newsletter" to regularly report on the activities of the Federation sent to the members. Frank De Winter commented that this Newsletter can be incorporated in the web-site as well as sent as pdf-files.

Next Semi-annual report will appear in the beginning of 2007.

## **07. Country reports**

The president informed the Assembly that each member organization has the obligation to deliver a country report. All members except three have sent their 2005 reports.

To make it easier for the member associations and also get appropriate information the report has a special structure that will be further improved. The idea is to put the reports on the web site and make it possible for all interested to get information about a particular country.

Frank De Winter has a proposal to have a permanent and a flexible part, which gradually will give more information.

Together with the Country report the members have to send an Excel-file including all members at the time for the report. This information will serve as the basis for calculating the number of orthodontists to be paid membership fee for by the different countries.

## **08. Information from the EU-office**

Frans van der Linden reported from a telephone call in the end of May with Mrs Costacurta in Brussels (Responsible for Pharmacy, Dentistry and Medicine inside the EU) that at a forthcoming meeting (not scheduled yet) the recognition of the specialty of Orthodontics in the Czech Republic and Portugal (Applications in order) will be approved. Until June 26th no decision on a meeting date has been made "but I am sure

that it will be done before the end of the year” she said. Luxembourg has not yet sent in their application.

Carlos Silva, Portugal confirmed that all paperwork was in order concerning Portugal.

Gabriele Floria, Italy referred to a legal office that helped Italy.

## **09. Report of the Secretary**

Dear delegates of the EFOSA member organizations, dear guests, dear observers, dear colleagues,

This has been my forth and last year as EFOSA Secretary. At the same time I have been serving as the President of the Swedish Association of Orthodontists and President of the Angle Society of Europe.

During the year Frank De Winter has taken care of the EFOSA web-site and roster. In the future the web-site will develop to the main source of information inside our Federation and I strongly advise you to visit the web-site regularly. There is an excellent directory on the web, which will be updated at least once a year when you send us the Country report. Observe that we every year has a need for a complete roster in MS Excel format to keep the EFOSA directory fully updated. The hidden information on the web has the password “Europe”.

It is still difficult to get the country reports. During the two last years we have tried a format, which should make it easier for the members. (To answer questions about the situation in each country)

During the year I have been seeking contacts with the 10 new member countries of the EU. Unfortunately I have no regular contacts with Hungary and Malta. Three of the new countries have not responded to the invitation to visit this General Assembly Meeting.

To finish I sincerely want to thank everybody who has helped me to fulfil the responsible task to tie everything together and inform all parts of the organization.

Thank you and I wish EFOSA and its member organizations a happy and successful future.

Lars Medin

## **10. Information from the Council**

There is no more information from the Council than sent out before the meeting.

## **11. Election of new Council members (Proposal from the Nomination Committee)**

The candidates for various offices were requested to leave the room. Besides the proposal of the Nomination Committee, there were no other candidates. On basis of the proposal of the Nomination Committee it was unanimously decided to elect:

Lars Medin as President

Alexandros Kokkas as Vice-President

Frank de Winter as Secretary and

Claude Bourdillat-Mikol as Treasurer.

The President thanked the Nomination Committee and congratulated the newly elected council members after they returned to the meeting room and wished them a most productive and gratifying period of office.

## **12. Report of the Treasurer. Status of Account / Resources (Enclosed)**

Dear colleagues, dear delegates,

According to our new financial statement, the Annual Financial report have to go until the end of March, so this report is ended in 2006, March, 31.

I sent the documents needed to the auditors on time before this general Assembly:  
Chris KETTLER and Alexandros KOKKAS.

### **BANK ACCOUNTS**

Since 2003, the EFOSA's found were sited in a French Bank called: "Caisse d'Epargne"

We have three bank accounts:

1. A bank account to pay the current expenses (Council, Reports, Questionnaire Account Supervisor, etc...).

The payments are done by check or by wire.

The expenses (internet site, AG expenses, secretary, council expenses, etc) were:

15 589 € (Fifteen thousands five hundred eighty nine euros)

Meanwhile, the entries (countries fees + interest) were: 20 496,57 €

(Twenty thousands four hundred ninety six euros and fifty seven cents)

**So we saved this year: 4907,57 € (four thousands ninety seven hundred euros and fifty seven cents)**

At the end of MARCH, 2006, the current bank account was: 12700.31 €

(Twelve thousands, seven hundred euros and thirty one cents)

## **2. A saving account called “ Livret A”,**

The money is available at any time, the interests are 2,30 %

If some more money is needed, it is easy to transfer the money from this “Livret A” to the bank account without any charge.

The profit on sale of security of dividends was: 353,50€ (Three hundred fifty three euros and fifty cents) wired to the bank account

At the end of March 2005, the amount on this account was: 25 -688, 21€

(Twenty five six hundred eighty eight euros and twenty one cent)

**3. A saving account with better interests: called” Parts Sociales** from the Caisse d'Epargne.

This saving account serves more % interests. (About 3,5%)

The money is deposited each time, for one year, with re-entering date March 1st.

For the moment we do not need this amount, so it is left for one more year.

We could have the possibility to save more money (About 5,5%) BUT the money has to be deposited for 3 to 4 years.

**At the end of March 2005, the amount on this account is still: 10 100€**

**(Ten thousands one hundred €)**

The profit on sale of security of dividends was: 534,13€ (Five hundred thirty four euros and thirteen cents) wired to the bank account

So at the end of March 2004 EFOSA owns: 47 121, 42 €

(Forty seven thousands one hundreds twenty one euros and forty two cents)

**EXPENSES ( you can see the expenses in the files)**

· The cost for internet site was: 1710,30 €

- The administrative costs were: 1087,76 €
- The expenses for the Council Meetings were: 1622,13€
- The traditional meeting in Paris in November didn't occur this year because some members of the council were involved in the 6th IOC and were very busy.
- The council expenses were: 10 311,85 € (we had more council meeting this year)
- The Quality committee met twice in Amsterdam, so we had to pay for two members who travelled especially for this meeting (the other members had a council meeting and had no refund, except the extra fees refund: 80 € / day)

We had NO expenses for last General Assembly because it was in The Netherlands, and I didn't receive any bill, EOS I presume hosted us **We have to keep in mind that next year we will have to pay more money for the SAS ( quality program)**

### PAYMENTS

For 2005, a few countries have not paid their annual fees on time: may I ask them to pay quickly.

I sent a reminder to these countries and ask them to check.

The annual fees for 2005/ 2006 gave to EFOSA: 19 623,89€

(Nineteen thousands six hundreds twenty three euros and eighty nine cents)

(Last year 23 831,65 € because some countries paid their fees after the last AG 2004)

In order to minimise the bank fees, the countries were kindly asked better to pay by transferring the funds from bank to bank.

It is still possible to pay by bank check, but it cost more bank fees.

At that time, it is still not possible to pay by Internet.

I would like to thank the countries who indicated clearly in their wire the name of the country, saving a lot of time for me to search what country have paid and which not.

### **NEW ANNUAL FEES PROPOSAL**

At this time the annual fees are:

- 250 Euros + 2 Euros per member for active members organisations with more than 100 members

- 250 Euros for active members organisations with less than 100 members
- Provisional and affiliate member organisations will pay half of the above-mentioned fees.
- New Eastern Countries that entered the EU in 2004 will pay half of the above-mentioned fees for the first 4 years (i.e. 2008)

Annual fee must be calculated by each organisation according to the actual number of orthodontists in their association.

I will make a proposal for next annual fees, in order to make the fees more gradual and adapted to the increase of members.

The council agrees this proposition but the AG has to vote this amendment.

Thank you very much for your attention!

Should you have any questions, please feel free to ask me!

Dr Claude BOURDILLAT-MIKOL

Treasurer

The Council proposed to the General Assembly to make a change in the fee system and charge € 250 for members with 100 orthodontists or less. Members with more than 100 orthodontists have to pay € 250 + € 2,25 for each orthodontist above 100.

The General Assembly decided according to the proposal of the Council.

### **13. Report of the Auditors / Resolution**

The Financial Auditors, Chris Kettler, UK and Alexandros Kokkas, Greece reported that they had done a throughout examination of all financial transactions from April 1, 2005 through March 31, 2006 and found all documents complete, well kept and in proper order. Therefore they recommended the General Assembly to approve the financial report of the Treasurer.

The General Assembly decided to approve the EFOSA Financial Report of the Treasurer during the period April 1st, 2005 to March 31st, 2006.

The report of the Financial Auditors is enclosed as a part of this report.

The financial statements of the accounts in detail were included in the material sent to the delegates before the meeting.

### **14. Special temporary conditions for new European Union countries**

In the General Assembly of June 2005 it was decided that the new members from Eastern European Countries, which entered the EU in May 2004, have to pay only 50 % of the standard fee during the first four years

It has been brought to the attention of the Council that the Orthodontic Specialists Associations in these countries do not contain 70 % of those specialists who are registered as such. (See art 1.1 of the Bylaws)

To facilitate the procedure to become a member of EFOSA the General Assembly decided to accept that in the year 2005 40 %, 2006 50 %, 2007 60 % and in 2008 the officially required 70 % of registered specialists are incorporated in the National Association.

The Council will propose a change in the decision to the following: To facilitate the procedure to become a member of EFOSA the General Assembly decided to accept that in the first year such a country becomes a member of EFOSA 40 %, the second year 50 %, the third year 60 % and in forth year the officially required 70 % of registered specialists are incorporated in the National Association.

The General Assembly decided according to the proposal of the Council.

## **15. Relations with and “Tasks and Responsibilities of EFOSA / EOS / FEO”**

Milan Kaminek reported that next year 2007 would be the 100 anniversary of the EOS. Berlin will be the site for the meeting and because of the celebration the program will be extended with 20 invited lecturers and also reflect what Orthodontics has accomplished the last 100 years. Portugal, Lisbon will host the meeting 2008, Finland 2009 and Slovenia 2010. The teachers and a student’s forum will be continued.

Olivier Mauchamp new President of the FEO and successor to Roberto Martina reported that the document “Tasks and Responsibilities of EFOSA / EOS / FEO” has not yet been approved by the FEO.

Francesca Miotti, Vice-President of the EFOSA left the meeting to attend the EOS Council Meeting. She has been in office during four years and among other things been in charge of the Orthodontic Training programs and Examinations Committee. The President, Frans van der Linden expressed thanks from all member organisations and the Council members, wished good luck with future activities and handed over a gift.

## **16. Report of the EFOSA Committee “Orthodontic Training Programs and Examinations”**



In the absence of Francesca Miotti the President reported that no more replies to the reduced Questionnaire have been sent in. Together with the Original Questionnaires there are forty-five answers available on Excel files. Maybe FEO and EPSOS can support with updated addresses to the different training institutions in Europe.

It has earlier been reported that eleven out of seventeen Active Members replied, one out of two Provisional Members and one Guest had delivered an answer to the "Requirements for specialists training". Frans van der Linden has by telephone approached the countries that had not replied without results.

It was mentioned that in Holland every five years a special governmental committee inspects the training institutions concerning requirements for examination of "Specialists in Orthodontics".

The statistician contacted by Francesca Miotti has looked at the material and had concluded that the material is not homogenous enough to be worked with.

**It has been decided in the Council that Francesca will present a written report about the work and result of the Committee (Francesca Miotti, Frans van der Linden and Krister Bjerklin) and make the material available to the Council.**

## **17. Report of the EFOSA "Quality Working Group"**

Frank De Winter reported from the proceedings in the Committee (Claude Bourdillat-Mikol, Tor Torbjörnsson, Stephen Richmond and Frank de Winter). The first number of the Quality Newsletter was handed out to the Council members. The timetable and budget are on schedule.

### **17:1 PowerPoint presentation on procedures considered**

Tor Torbjörnsson and Stephen Richmond presented a PowerPoint presentation on the "Self Assessment System".

The President thanked the Committee for excellent work and congratulated to the good results so far.

## **18. Report of the EFOSA Committee "European Health Insurances"**

At present the Committee consists of Giuliano Maino, Italy (Chairman), Jan Ödegaard, Norway and Charles Bolender, France.

A good start of the work in the Committee would be to collect information of the existing insurance systems and systems to refund treatment costs in the different member

countries followed by a proposal to harmonize them and then bring the proposal to Bruxelles.

Due to the heavy workload on Giuliano Maino the Council proposes Allan Tom, UK to take over as Chairman of the Committee and Wolfgang Schmiedel to replace Charles Bolender who has retired. Both have accepted the nomination.

The General Assembly decided according to the proposal of the Council.

## **19. EFOSA – Web-site**

Frank De Winter pointed out that there is a need for special demands for delivering information to the web-site. He asked for Excel files containing all members of the different members associations.

A “billboard” at the web-site could be an idea to give continuously updated information to the members.

Some parts of the web-site will be protected by a password (europe) only available for members and another part will be kept for the Council.

## **20. Changes in the Constitution (Proposal from the Council)**

Frans van der Linden presented the proposed changes of the Constitution. There was a discussion on voting procedures. Abraham Kyriakides, Cyprus, Carlos Silva, Portugal, Gabriele Floria, Italy, Chris Kettler, UK, Odile Hutereau, Luxembourg and Seamus Keating, Ireland all found the old system well working and that the proposed change discriminating the small countries. Wolfgang Schmiedel, Germany found the old system OK.

### **20:1 Voting procedures**

The Council had sent out a formal proposal. The proposal was withdrawn by the Council.

### **20:2 Provisional Membership**

Article 5.3: It was decided to delete the last sentence: “The duration of the provisional membership is for a limited period of time that will be decided by the Assembly of the Federation depending on the conditions of the country involved”. This change makes it possible for Spain to be restored as Provisional Member of EFOSA.

### **20:3 Increasing the number of EFOSA Council members**

It was decided to enlarge the Council from four to five members because of the increase of EU-members with 10 new countries (from 15 to 25) during 2004. The present Council members have little knowledge about the new EU nations.

#### **20:4 Article 15. The way to send information regarding the General Assembly Meeting**

Third section. Second sentence. It was decided to delete the first part "It should be sent by letter to the members" and replace with "It should be made known to the members".

All three proposals (20:2, 20:3, 20:4) were unanimously approved by the General Assembly

#### **21. Applications for membership: Switzerland (Active), Spain (Provisional)**

Because of a new agreement with the EU Switzerland fulfil the requirements to become an active member of EFOSA. Based on sent in application material the Council proposed to the GAM to make Switzerland Active Member of EFOSA.

The General Assembly decided unanimously to make Switzerland Active Member of the EFOSA.

Because of the change in the Constitution point 20:2 concerning Article 5.3 Spain can be restored as Provisional Member.

The General Assembly decided to reinstate Spain as Provisional Member of EFOSA

The Spanish representative, Juan Font, Mallorca reported that the issue of dental specialities in Spain has been discussed during the last months. It is good hope that "Orthodontics" can be a recognized specialty in Spain very soon.

Estonia, Lithuania and Luxembourg have not yet provided applications.

Austria is still working on an official recognition of the specialty.

#### **European Orthodontic Graduate Students Organization (EPSOS)**

The Council of EPSOS composed by President Cesare Luzi, Vice-President Guillaume Guilbert, Treasurer Robbert Leenen and Secretary Marieke Bakker visited the last EFOSA Council Meeting yesterday.

A draft to the EPSOS Constitution (distributed to the EFOSA Council some weeks ago) had been approved the day before. Web site: [www.epsos.net](http://www.epsos.net)

EPSOS has the ambition to attract members from about 220 training institutions in Europe. There is no membership fee. EPSOS has at the moment 70 registered members. About 120 – 150 graduate students have participated in the EPSOS activities during the last three EOS Meetings.

EPSOS has presented a budget of about € 3.500 to get their organization started including the construction of a web-site. EPSOS is supported by the EOS (Free conference and lecture rooms and lecturers).

The EPSOS Council has asked the EFOSA for a financial contribution to cover their initial costs.

The EFOSA Council has decided to structure the contact with the EPSOS Council and invite them for an exchange of views for about 30 minutes at the EFOSA Council Meeting preceding the General Assembly. In addition mutual exchange of agendas and minutes from meetings could be a good start.

The EFOSA Council proposed to the EFOSA General Assembly to support the EPSOS with € 1.000 to assist in the costs of starting up EPSOS. The proposal was unanimously accepted by the General Assembly and expressed a good luck for the future to the EPSOS.

### **23. Any other business**

There was no any other business to deal with. Frans van der Linden who earlier has decided to step down after two years of a four-year term informed the audience about his ambition with his engagement in EFOSA. During his time in EFOSA a new constitution which allows only specialists in orthodontics to become members has been delivered, in many countries new organisations with only specialists have started, the Erasmus training program has been fully accepted as an objective, the specialty has been approved in a handful countries and now the organisation is working on Quality control as have been showed today. He expressed his thanks to all member organisations for their support and earlier and present Council members for good cooperation.

He also informed the General Assembly that he had been asked to hold the Sheldon Friel Memorial lecture next year at the 100-year anniversary and the title of his lecture will be "Myths and legends in Orthodontics".

Lars Medin, the new President, thanked Frans van der Linden for all his work and engagement with the EFOSA during a ten-year period. He handed over a gift and wished Frans good luck in the future.

Wolfgang Schmiedel expressed his thanks for a long period of good cooperation and friendship to the benefit of EFOSA.

#### **24. Date and venue of the next meeting**

The next General Assembly Meeting will be held in Berlin, June 20th, 2007. (The day before the EOS Congress).

The Secretary proposes that the meeting will be organized in the same way as this year including coffee breaks and a common lunch for the delegates. The "Get together party" the day before the GAM, was very successful this year and is worthwhile to be tried again.

#### **25. Closing**

The President Frans van der Linden thanked all delegates for their contributions and closed the Meeting at 15.00 hours.

Lars Medin